

**UNIVERSAL FAMILY  
LOCAL HUMAN RIGHTS COMMITTEE REPORT**

**Date: November 1, 2006**

**Location: Interstate Corporate Center, Building 20, Suite 249 Norfolk, VA**

**Committee Members Present:**

**Dr. Lessie Leary**

**Bruce Watson**

**Laverne Johnson**

**Reginald Daye- Regional Advocate**

**Brenda Stewart**

**Committee Members Absent:**

**Melvin Jones: He have not been to a meeting since July 1, 2006, Renae Ballard stated she would try to contact him.**

**Shelton Stevens**

**CALL TO ORDER:**

**The meeting was called to order at 9:30a.m.**

**OLD BUSINESS:**

**August 2, 2006 meeting minutes, was read and approved as submitted.**

**The LHRC still has a vacancy for a consumer.**

**NEW BUSINESS:**

**Financial Report: The financial report was given by Carolyn Bowman. There is currently \$1967.66 in the LHRC account.**

**Peterson Family Care Center request and the LHRC approved a 90 days temporary affiliation for Columbia House, a group home, with the capacity of six for adult MR clients.**

**Crossroads Family Service II has decided not to open the Renaissance House.**

**Taylor Family Homes was reinstated and granted 90 temporary affiliation. Taylor Family Homes, LLC behavior management plan was approved (restraint policy need to include the use of a helmet and gait belt). Taylor Homes rules of conduct need to be revised.**

**CMJ made a request for temporary affiliation for a new service. Mr. Daye stated that the following must be done before requesting temporary affiliation: Providers must submit to the HR Office, a letter stating that they are planning to add a service or home. You must provide a description of the service or home. If adding service or home be sure that your hr policies and procedure cover the service or home. If they do not, then new hr policies and procedure must be submitted for review and**

approval by the Office of Human Rights. This must be done before a request for affiliation with the LHRC can be granted.

**OTHER BUSINESS:**

The LHRC voted to go into closed session per VA 2.2-3711A. The session was held to review the behavior plan for Limited Time Day Support and Essential Independent Lifestyles. The LHRC voted to come out of close session. Each member then certified that only information related to the behavior plans for Limited Time and Essential Independent Lifestyles was discussed.

The LHRC voted to grant a 90 day approval of Limited Time Day Support behavior plan for Ms. P., which will incorporate the use of a helmet and gait belt. Approval is contingent upon the following:

1. LTDS is to submit a copy of the behavior plan which indicates the use of the helmet and gait belt, and if the policy does not allow this intervention, then LTDS is to submit a revised policy which incorporates the use of these techniques for approval at the next meeting.
2. LTDS is to develop a behavior management committee and present the behavior plan of Ms. P. for the review. The program must also submit to the LHRC documentation indicating such a review. This will be reviewed at the next LHRC meeting.

**MR. DAYE REPORT:**

Mr. Daye reminded the providers of the regulatory requirement for program to develop behavior management policies (to include the use of restraints). The behavior management policies must be, reviewed by the LHRC.

**\*\*SEE ATTACH PROGRAM REPORTS:**

**ADJOURNMENT:**

The meeting was adjourned by Dr. Leary at 12noon. The next meeting date is the following:

February 7, 2006

All meeting begin at 9:30am. All meeting are scheduled to be held at the Interstate Corporate Center, Building 20, Suite 249, Norfolk, Va.

Please contact Wendy Johnson at 773-1992 for further information.

**\*\*PROGRAM REPORTS**

**TAYLOR FAMILY HOMES, LLC**

Representative: Dorothy Taylor: 471-1121 or 424-8268

Address: 3568 Brannon Drive, Virginia Beach, Va. 23456

License status, waiting for final walkthrough and dues are current. There was no admission, no discharge, and have a capacity of four. There was no report of

restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/deaths. See new business for affiliation status.

**PREFERRED PROVIDER SERVICES, LLC**

**Representative: Renea Ballard: (757) 399-6363 or 537-0258**

**Address: 212 Maxwell Avenue, Portsmouth, Va. 23702**

License is current, permanent affiliation, dues are current. There was one admission, one discharge, have a capacity of three. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths.

**FAMILY PRESERVATION SERVICES, IPC**

**Representative: Priscilla Wiggins: (757) 455-8300**

**Address: Interstate Corporate Center, Building 20, Suite 249 Norfolk, Va. 23502**

License is current, permanent affiliation, dues are current. Admissions one-hundred and thirty plus, discharges revolving and capacity is revolving. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths.

**HOFFLER HOUSE, LLC**

**Representative: Wendy Johnson: 773-1992 or 923-4117**

**Address: 120 Culloden Street, Suffolk, Va. 23434**

License is current, permanent affiliation, dues are current. There was no admissions, no discharge, have a capacity of five. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There were no serious incidents/injuries/deaths.

**LIMITED TIME DAY SUPPORT:**

**Representative: Joy Rollins: (757) 270-3520**

**Address: 714 Round Bay Road, Norfolk, Va. 23502**

License is current, permanent affiliation, dues are current. There was no admissions, no discharge, have a capacity of five. There was one issue including a helmet/gait belt. There were not reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.

**CROSSROADS FAMILY SERVICES 11, LLC**

**Representative: Tonya Young: 393-5800**

**Address: 2602 Lincoln Street, Portsmouth, Va. 23704**

**License is current, permanent affiliation, dues current. There was no admission, one discharge, capacity of seven. There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**CONVENANT PLACE**

**Representative: Tonya Flowers-Johnson: (757) 493-2912**

**Address: 416 Oakmeads Crescent, Virginia Beach, Va. 23462**

**Their license is current, permanent affiliation, dues are current. There were three admissions, two discharge, and capacity of eight. There was no report of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**VOA/BAKER HOUSE**

**Representative: Linda McDaniel: (757) 497-1900 cell: (757) 685-1405**

**Address: 5677 Herbert Moore Road, Virginia Beach, Va. 23462**

**Their license is current, permanent affiliation, dues are current. There were no admissions, no discharges, and capacity twelve (full). There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**STEPPSTONE FAMILY SERVICES, INC.**

**Representative: Alisha Jones: (757) 673-8117**

**Address: 78 Gillis Road, Portsmouth, Va. 23702**

**Legacy House: Their license is current, permanent affiliation, dues current. There were two admissions, one discharge, and capacity five. There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**Intensive In-Home: Their license is current, permanent affiliation, dues are current. They have sixteen cases, no discharge and capacity (continues to revolve). There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**HINES HAVEN HEALTHCARE**

**Representative: Eric Hines (757) 393-1500 cell: (757) 374-7592**  
**Address: 4500 Columbia Street, Portsmouth, Va. 23707**

**Their license is current, permanent affiliation, dues are current. There was no admission, no discharge, and capacity of eight. There was no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There were no reports of serious incidents/injuries/deaths.**

**ESSENTIAL INDEPENDENT LIFESTYLES**

**Representative: Carolyn Bowman: (757) 409-2829 or (757) 487-7517**  
**Address: 3012 Camelot Boulevard, Chesapeake, Va. 23220**

**Their license is current, permanent affiliation, dues are current. There were no admissions, one discharge, and capacity four. There were no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was one report of serious incidents/injuries/death.**

**PETERSON FAMILY CARE CENTER**

**Representative: Mr. James E. Peterson, CEO: (757) 399-1924**  
**Address: 1632 Elm Avenue, Portsmouth, Va. 23707**

**Their license is current, permanent affiliation, dues are current. There were no admissions, no discharge, and capacity six. There was no reports of restraints (include physical and medical). There were no reports of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**

**CMJ POSITIVE CHANGE, LLC**

**Representative: Gloria Warren: (757) 923-1200**  
**Address: P.O. Box 241, Suffolk, Va. 23434**

**Their license is current, permanent affiliation, dues are current. There was one admission, one discharge and capacity eight. There was no report of restraints (include physical and medical). There was no report of abuse/neglect (to include cases alleged, pending or proven). There was no report of serious incidents/injuries/death.**